

# ARIZONA DEPARTMENT OF EDUCATION-CERTIFICATION UNIT

## PROVISIONAL ELEMENTARY TEACHING CERTIFICATE K-8

- **All requirements for the Provisional Elementary Certificate must be met.** The provisional certificate is valid for two years and is not renewable, but may be extended once for two years. **Fees are not refundable.**
1. A Bachelor's degree or higher from an accredited institution. Official transcript(s) required.
  2. Option A, B, or C:
    - A. Completion of a teacher preparation program in elementary education from an accredited institution or a Board-approved teacher preparation program.
    - B. 45 semester hours of education courses from an accredited institution including at least 8 semester hours of practicum in grades K-8. **Two years** of verified full-time teaching experience in grades PreKindergarten-8 may be substituted for the 8 semester hours of practicum. (Please submit a letter on official letterhead from District Superintendent or Personnel Director to verify teaching experience.) Courses which teach the knowledge and skills described in the professional teaching standards such as learning theory, classroom management, methods and assessment are acceptable.
    - C. A valid elementary certificate from another state.
  3. A passing score on the elementary professional knowledge portion of the Arizona Educator Proficiency Assessment.
  4. A passing score on the elementary education subject knowledge portion of the Arizona Educator Proficiency Assessment.
  5. A valid Arizona Fingerprint Clearance Card (plastic) issued by the Arizona Department of Public Safety at (602) 223-2279.
- NOTE:** If you otherwise qualify for the certificate but are deficient in Arizona and/or U.S. Constitution you have **three years** under a valid teaching certificate to fulfill the requirement, except that if you are teaching an academic course on history, government, social studies, citizenship, law, or civics, you have **one year** to fulfill the requirement.
1. Arizona Constitution (a college course or the appropriate examination).
  2. U.S. Constitution (a college course or the appropriate examination).

## REQUIREMENTS FOR THE STANDARD ELEMENTARY CERTIFICATE

- **All requirements for the Standard Elementary Certificate must be met.** The standard certificate is valid for six years and is renewable. **Fees are not refundable.**
1. Qualify and hold the Provisional Elementary Certificate for **two years**.
  2. A passing score on the performance portion of the Arizona Educator Proficiency Assessment. Currently, the assessment has not been developed. **Two years** of verified full-time teaching experience during the valid period of the provisional certificate may be used to convert the Provisional Certificate to a Standard Certificate. (Please submit a letter on official letterhead from District Superintendent or Personnel Director to verify teaching experience.)
  3. A valid Arizona Fingerprint Clearance Card (plastic) issued by the Arizona Department of Public Safety at (602) 223-2279.
  4. Forty-five clock hours or 3 semester hours of instruction in research-based systematic phonics from an accredited institution or other provider.

\*PURSUANT TO A.R.S. 15-534.03, EACH EDUCATOR MUST NOTIFY THE DEPARTMENT OF EDUCATION OF ANY CHANGE OF ADDRESS WITHIN THIRTY DAYS. CHANGE OF ADDRESS FORMS ARE AVAILABLE ON OUR WEBSITE.

ALL DOCUMENTATION, INCLUDING TRANSCRIPTS, BECOMES THE PROPERTY OF THE ARIZONA DEPARTMENT OF EDUCATION AND WILL NOT BE RETURNED. REQUIREMENTS MAY BE SUBJECT TO CHANGE AND ARE FULLY REFERENCED IN THE ARIZONA REVISED STATUTES AND ADMINISTRATIVE CODE.